

Florida Grand Opera

Education Program and Outreach Coordinator

Florida Grand Opera is seeking an individual to serve as Education Program and Outreach Coordinator. In 2010-11, FGO celebrates its 70th season and Robert M. Heuer's 26th year as General Director. The Company has an annual operating budget of over \$11 million and currently presents a season of four operas with a minimum of six performances each. FGO is a resident company at the Ziff Opera House in Miami's Arsht Center for the Performing Arts. The 2010-11 season includes productions of Puccini's *Turandot*, Offenbach's *The Tales of Hoffmann*, Mozart's *Don Giovanni* and DiChiera/Uzan's *Cyrano*.

The Education and Outreach Coordinator is responsible to plan, develop and manage all education programs of Florida Grand Opera including in-school programs, teacher training, family days at the opera, and student matinees and dress rehearsals. Most of the Company's education programs utilize members of the Young Artist Studio and therefore, the Education and Outreach Coordinator is central to the success of the Company's total education program.

The Young Artist Studio is designed to provide its members a bridge from an educational environment to the professional opera world. The Studio is comprised of five to ten singers and one or two apprentice coaches. The Coordinator works closely with the Principal Coach and with the singers and apprentice coaches to design a season-long program tailored to each artist's needs. Young Artists have the opportunity to perform main-stage and study roles, take part in school programs and community outreach performances, and present recitals and special performances while at the same time developing their skills through regular coachings and lessons. Faculty and master teachers have included Renata Scotto, Gary Wedow, Willie Anthony Waters, John Keene, as well as guest stage directors and conductors from each season.

The Education and Outreach Coordinator is responsible to the General Director for the overall quality of the education programs and reports directly to the Director of Artistic Administration as part of the Music Department. The Education and Outreach Coordinator collaborates directly with the Studio Coach/Manager for scheduling and program preparation. The ideal candidate should be creative, motivated, organized, and be able to work as a member of a team that includes the Studio Manager/Coach, the Head of Music Staff, the Company Manager, and the Assistant Conductor. The successful candidate must have strong knowledge of the opera repertoire. Experience in artistic administration at an opera company, orchestra, or other arts-related organization is ideal. A background in working with young artists is desirable.

Responsibilities may include:

- Overseeing, creating, and tracking the budgets for the education programs.
- Help coordinate Studio members' rehearsal and performance schedules.

- Help coordinate the day-to-day operations of the Studio program with the Studio Manager/Coach, the Director of Artistic Administration and Director of Production.
- Identifying and recommending to the Director of Artistic Administration potential faculty members, coaching staff, and master class artists for the Studio program.
- Coordinating with other departments to schedule Studio performances in the Miami / Ft. Lauderdale area.
- Planning, developing and implementing all educational programs and to ensure that they maintain a high quality and achieve their goals.
- Establishing close working relationships with the Miami-Dade and Broward County Public School systems.
- Preparing all educational materials for the school programs.
- Developing and producing adult and family education and outreach programs including previews, lectures, symposia, docent programs and other community programs.
- Acting as an education consultant to all opera volunteer organizations including the Opera Guild, Opera Society and the Young Patronesses of the Opera to ensure the achievement of their educational goals.
- Working with other department heads on creating educational programs for the Opera staff and seasonal artists such as chorus and supers.
- Working with the Development Department to prepare grants for educational programs and to make reports as needed.
- Representing the Florida Grand Opera at all professional education meetings including OPERA America.

This position is available beginning September 2010. Salary is commensurate with experience. Florida Grand Opera is an equal opportunity employer. Interested candidates should send a letter of interest, resume and references to **Human Resources**, Florida Grand Opera, 8390 NW 25th Street, Miami, Florida 33122 or email material to jobs@fgo.org.